

# ANNUAL COUNCIL MEETING

Items 11, 12, 16 and 17

Wednesday, 20th May, 2015

6.30 pm

# To be held in the Council Chamber, Town Hall, Watford

Publication date: 20 May 2015

#### CONTACT

If you require further information or you would like a copy of this agenda in another format, e.g. large print, please contact Caroline Harris on 01923 278372 or by email — <a href="mailto:legalanddemocratic@watford.gov.uk">legalanddemocratic@watford.gov.uk</a>.

#### Items -

11. NOTICE OF CONSTITUTION OF POLITICAL GROUPS (Pages 27 - 28)

Report of the Democratic Services Manager

12. NOTIFICATION TO COUNCIL OF MEMBERS OF THE CABINET AND PORTFOLIO HOLDERS (Pages 29 - 30)

Report of the Mayor

16. ESTABLISHMENT OF COMMITTEES AND APPOINTMENT OF CHAIRS AND VICE CHAIRS (Pages 31 - 44)

Report of Democratic Services Manager

17. APPOINTMENT OF REPRESENTATIVES OF THE COUNCIL ON OUTSIDE BODIES (Pages 45 - 50)

Report of Democratic Services Manager

Manny Lewis, Managing Director

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### Agenda Item 11

#### PART A

Report to: Annual Council

Date of Meeting: 20 May 2015

**Report of:** Democratic Services Manager

**Title:** Notice of Constitution of Political Groups

#### 1. **SUMMARY**

Regulations made under the Local Government and Housing Act 1989 require formal notice to be given each year of the composition of political groups. This information also enables the requirements of the relevant section of that Act dealing with political balance on Council Committees to be complied with.

#### 2.0 RECOMMENDATIONS

That Council notes the composition of the political groups on the Council as at 20 May 2015.

#### **Contact Officer:**

For further information on this report please contact Caroline Harris, Democratic Services Manager, telephone extension 8372. Email <u>caroline.harris@watford.gov.uk</u>

Report approved by the Head of Democracy & Governance.

#### 3.0 **DETAILED DISCUSSION**

Details of Leaders, Deputy Leaders, Group Secretaries and membership are as follows:

#### **Liberal Democrat Group**

Leader:	Councillor Iain Sharpe		
Deputy Leader	Councillor Karen Collett		
Group Secretary	Councillor Peter Taylor		
Group Members:	Councillors: Bolton, I Brown, J Brown, Collett, Counter, Crout, Derbyshire, Hastrick, Hofman, Johnson, Martins, Rindl, Scudder, Sharpe, Taylor, Mayor Thornhill, Watkin, Walford, T Williams.		

#### **Labour Group**

Leader:	Councillor Nigel Bell
Deputy Leader	Councillor Jagtar Singh Dhindsa
Group Secretary	Councillor Bilgees Mauthoor
Group Members:	Councillors: Bashir, Bell, Connal, Dhindsa, Ewudo, Haley, Joynes, Khan, Mauthoor, Mills, Shah, Turmaine, S Williams

#### **Conservative Group**

Leader:	Councillor Binita Mehta		
Deputy Leader	Councillor Sean Silver		
Group Secretary	Councillor Tony Rogers		
Group Members:	Councillors: Mehta, Rogers, Silver, Topping, Whitman		

#### 4.0 IMPLICATIONS

#### 4.1 Legal issues

Notification of membership complies with the Council's Constitution, Procedure Rule 24.0 and with the requirements of the Local Government (Committees and Political Groups) Regulations 1990.

#### 4.2 Other Implications

None

#### **Background Papers**:

Notifications submitted to the Democratic Services Manager under the Local Government (Committees and Political Groups) Regulations 1990.

Appendices: None

File Reference: None

#### PART A

Report to: Annual Council

Date of Meeting: 20 May 2015

**Report of:** The Mayor

Title: Notification to Council of Members of the Cabinet and

Portfolio Holders.

#### 1. SUMMARY

1.1 Part 4 Section 1.1 vii of the Council's Constitution requires the Mayor to advise Council on the composition and constitution of the Executive for the coming year and the names of the Councillors she has chosen to be members of the Executive.

#### 2.0 **RECOMMENDATIONS**

2.1 Council is asked to note the appointments made by the Mayor as outlined in paragraph 3.1 of the report.

#### Contact Officer:

For further information on this report please contact: Mayor Thornhill, telephone extension: 8371

#### 3.0 **DETAILED PROPOSAL**

- 3.1 The Portfolio Holders' responsibilities for 2015/16 are as follows:
- 3.1.1 Mayor Dorothy Thornhill 36 Oxhey Road, Watford, WD19 4QQ

Portfolio Holder for strategic partnerships/external relationships and community safety.

Councillor Derek Scudder 27 Garston Crescent, Garston, WD25 0LD

Deputy Mayor and Portfolio Holder for **Strategy & Client Function** – Corporate Strategy, Intelligent Client and contract management, Policy & Citizen Engagement, Equalities and Communications.

Councillor lain Sharpe 36 Oxhey Road, Watford, WD19 4QQ

Portfolio Holder for **Regeneration & Development** – Development

Management, Planning Policy & Economic Development Transport, Parking & Projects, Property (WBC asset base – strategic) and major projects.

<u>Councillor Mark Watkin</u> 27 Elizabeth Court, 170 Hempstead Road, Watford, WD17 4LR

Portfolio Holder for **Democracy & Governance** – Facilities Management, Emergency Planning & Business Continuity, Procurement, Legal & Democratic Services, Risk Management, Human Resources, Section 151 and Shared Services.

<u>Councillor Peter Taylor</u> 53 Oxhey Avenue, Watford, WD19 4HB

Portfolio Holder for **Community & Customer Services** – Environmental Health & Licensing, cultural play/sports services and customer services.

Councillor Stephen Johnson 124 Ridge Lane, Watford, WD17 4SY

Portfolio Holder for Housing, including private sector housing

#### 4.0 **IMPLICATIONS**

#### 4.1 Financial

There are no financial implications

4.2 <u>Legal Issues</u> (Monitoring Officer)

The Head of Democracy & Governance comments that there are no legal implications in this report.

#### 4.3 Other Implications

None

Background papers:
Watford Council Constitution

File reference:

None.

### Agenda Item 16

#### PART A

Report to: Annual Council

Date of Meeting: 20 May 2015

**Report of** Democratic Services Manager

**Title:** Establishment of Committees and Appointment of Chairs and

Vice Chairs

#### 1.0 **SUMMARY**

1.1 Council Procedural Rule 1.2 provides for nominations for membership of Committees and Sub-Committees to be made by the political groups (as designated under the Local Government (Committees and Political Groups) Regulations 1990

1.2 The Local Government and Housing Act 1989 and the Regulations require that seats on ordinary Committees are allocated in accordance with political balance. This provision also extends to scrutiny committees as they are being set up directly by the Council.

#### 2.0 **RECOMMENDATIONS**

- 2.1 That Council unanimously agrees that the Standards Committee is not politically balanced see paragraph 3.4.1
- 2.2 That Council agrees the establishment of politically balanced committees as set out in paragraph 3.1 of the report.
- 2.3 That Council agrees the establishment of non politically balanced committees as set out in paragraph 3.1.2
- 2.4 That Council agrees the appointment of Members to politically balanced committees as set out in paragraph 3.2.1 of the report
- 2.6 That Council agrees appointments to non politically balanced as set out in paragraphs 3.4.
- 2.7 That Council appoints chairs and vice chairs to the committees listed in paragraphs 3.1 and 3.1.2

#### **Contact Officer:**

For further information on this report please contact Caroline Harris telephone extension 8372. Email <a href="mailto:caroline.harris@watford.gov.uk">caroline.harris@watford.gov.uk</a>

Report approved by the *Head of Democracy & Governance*.

#### 3.0 **DETAILED DISCUSSION**

#### 3.1 Politically Balanced Committees

1.	Licensing Committee	15 seats
2.	Development Control	9 seats
3.	Overview & Scrutiny Committee	9 seats
4.	Budget Panel	9 seats
5.	Outsourced Services Scrutiny Panel	7 seats
6.	Highways Forum	6 seats
7.	Council Functions	7 seats
8.	Audit Committee	5 seats
9.	Chief Officer Pay Panel	5 seats
10.	Appointments Committee	5 seats
	TOTAL	77 seats

### 3.1.2 Non Politically balanced committees

1.	Major Projects Board	7 seats (at least one from each Group)
2.	Constitution Working Party	7 seats (at least one from each Group)
3.	Member Development Group	Up to 10 seats (at least one from each Group).
4.	Planning Policy Advisory Group	9 Members (at least one from each Group one of whom must be the Planning Portfolio holder).
5.	Housing Policy Advisory Group	7 members (at least one from each Group including the Portfolio Holder)
6.	Standards Committee	5 seats (three Liberal Democrats + two opposition)

7.	Community Safety Partnership	7 seats
	Task Group	Agreed at the first meeting of O&S
		Committee
8.	Boundary Review Working	6 seats
	Group	(this has been increased by 1
		member to allow all groups to be
		represented)

- 3.2 Seats on politically balanced committees are allocated on a proportional basis of 38 seats to the Liberal Democrat Group; 28 seats to the Labour Group and 11 seats to the Conservative Group.
- 3.2.1 Seats on committees have been allocated as follows:

			Lib Dem	Lab	Conservative
1.	Licensing Committee	15 seats	8	5	2
2.	Development Control	9 seats	5	3	1
3.	Overview & Scrutiny Committee	9 seats	5	3	1
4.	Budget Panel	9 seats	5	3	1
5.	Outsourced Services Scrutiny Panel	7 seats	3	3	1
6.	Highways Forum	6 seats	3	2	1
7.	Council Functions	7 seats	3	3	1
8.	Audit Committee	5 seats	2	2	1
9.	Chief Officer Pay Panel	5 seats	2	2	1
10.	Appointments Committee	5 seats	2	2	1
	TOTAL	77	38	28	11

- 3.2.2 Group Leaders have been asked to nominate Members to committees. Any seats not agreed beforehand will be dealt with at the Annual Council meeting.
- 3.2.3 Members should note that members of the Cabinet cannot sit on a scrutiny committee and that the Mayor is not included for the purpose of political balance.

#### 3.3 Non Politically balanced committees

#### 3.3.1 Standards Committee

The Localism Act 2011 resulted in a number of changes to the Standards regime which came into effect on 1 July 2012.

At its Annual meeting in May 2012 Council established a Standards Committee which took effect from 1 July 2012 comprising 5 elected members of the Council. Council agreed unanimously that the committee would not be constituted on the lines of proportionality. If Council wishes to continue this approach then it must again unanimously agree that the committee is not constituted on the lines of proportionality.

3.3.2 <u>Major Projects Board, Constitution Working Party, Planning Policy Advisory</u> Group and Housing Policy Advisory Group.

These are not decision making bodies and should include at least one Member from each Group. Planning Advisory Group and the Housing Policy Advisory Group should include the relevant portfolio holders.

#### 3.3.3 <u>Member Development Group</u>

This Group comprises up to 10 members and should include at least one representative from each political group who will act as training champion to encourage members of their Group to participate in training and development activities.

#### 3.4 Licensing Committee

- 3.4.1 The Council is required to have two Licensing Committees: one to deal with applications under the Licensing Act 2003 and Gambling Act 2005 and setting up the sub committees and the other to deal with all other licensing matters. Each of the Licensing committees has the same membership and meet on the same evening with one meeting starting at the rising of the other.
- 3.4.2 The Licensing Committee is able to appoint sub-committees of 3 members from the main committee to deal with:
  - Determining new and variation applications submitted under the Licensing Act 2003 where representations have been received.
  - Conducting reviews of premises 'licences and club premises' certificates as requested.
  - Gaming machine applications for licensed premises requesting 5 or more machines.
  - Conducting reviews of gaming premises as requested.
  - Determining new and variation applications submitted under the Gambling Act where representations have been received.
  - Consideration of appeals from licensed hackney carriage/private hire drivers when their licence is being revoked by the Council.
  - Determining Temporary Event Notices when representations had been received by the Police. These hearings have to be held at short notice.

Hearings take place either during the day or in the evening as appropriate. Chairs of the sub committees are elected at each meeting and for that meeting only.

#### 3.5 Nominations from Political Groups

- 3.5.1 Group Secretaries have been asked to consider and agree nominations prior to Annual Council. Nominations received so far are attached as <u>Appendix A.</u>
  Any appointments not determined in this way will be put to the Annual Council meeting and agreed through a voting process.
- 3.5.2 Members are also required to agree the appointments of chairs and vice-chairs to the committees listed in 3.1 and 3.1.2 above .

The Policy Planning Advisory Group and Housing Policy Advisory Group are chaired by the Portfolio Holders.

If the recommendation from the Constitution Working Party is agreed at Annual Council then the Chairs of Budget Panel, Outsourced Services Scrutiny Panel and Community Safety Partnership Task Group should all be drawn from the membership of the Overview and Scrutiny Committee (Community Safety Partnership membership is agreed at the first meeting of the Overview and Scrutiny Committee and the chair elected at the first meeting.)

Nominations received so far are attached as <u>Appendix B</u>. Any outstanding appointments will be put to the Annual Council meeting and agreed through a voting process.

3.5.3 Groups should have regard to the specific training requirements which <u>must</u> be undertaken by all members of Development Control and Licensing Committees. Members who do not undertake the relevant training are unable to participate in meetings of these committees including acting as replacements or debating related issues at Council meetings. It is therefore advisable for <u>all</u> councillors to undergo training in these areas regardless of whether they are actual members of the Licensing or Development Control Committees.

#### 4.0 IMPLICATIONS

#### 4.1 Financial

The Director of Finance comments that there are no financial implications contained in this report.

#### 4.2 <u>Legal (Monitoring Officer)</u>

The Head of Democracy & Governance comments that that the legal implications are contained within the body of the report. As the Elected Mayor is not included in the political balance calculation she cannot be nominated to any politically balanced committees or Standards regardless of the Council deciding that it should not be appointed to in accordance with political balance.

#### 4.3 <u>Potential Risks</u>

Potential Risk	Likelihood	Impact	Overall
			score
Not complying with the principles of the	1	2	2
Local Government and Housing Act			
1989 and the Regulations could leave			
the Council open to challenge			

#### **Background Papers**:

Letter to Groups from Democratic Services Manager 8 May 2015 Completed nomination forms received from Group Secretaries.

#### <u>Appendices</u>

- A Nominations to Committees
- B Nominations to Chairs and Vice-Chairs

NOMINATIONS 2019/10					
Committee	Lib Dem	Labour	Con		
			•		
POLITICALLY BALANCED COMMITTEES	Nominations	Nominations	Nominations		
LICENSING	Jan Brown	Jackie Connal	Tony Rogers		
	Keith Crout	Mo Mills	Sean Silver		
15 SEATS	lan Brown	Seamus Williams			
8 Liberal Democrat: 5 Labour: 2 Conservative	George Derbyshire	Mike Haley			
	Mark Hofman Kareen Hastrick	Favour Ewudo			
	Mark Watkin				
	Stephen Bolton				
DEVELOPMENT CONTROL	Rabi Martins	Nigel Bell	Mark Whitman		
DEVELOPMENT CONTROL	George Derbyshire	Sohail Bashir	Wark Willulian		
9 SEATS	lain Sharpe	Matt Turmaine			
5 Liberal Democrat : 3 Labour: 1 Conservative	Tim Williams				
	Stephen Johnson				
OVERVIEW & SCRUTINY	Karen Collett	Jagtar Singh Dhindsa	Linda Topping		
	Keith Crout	Asif Khan			
9 SEATS 5 Liberal Democrat: 3 Labour: 1 Conservative	Kareen Hastrick Darren Walford	Anne Joynes			
5 Liberal Democrat: 3 Labour: 1 Conservative	Anne Rindl				
	, and land				

Committee	Lib Dem	Labour	Con
POLITICALLY BALANCED COMMITTEES			
BUDGET PANEL  9 SEATS 5 Liberal Democrat: 3 Labour: 1 Conservative	Tim Williams Rabi Martins George Derbyshire Shirena Counter Mark Hofman	Nigel Bell Asif Khan Anne Joynes	Mark Whitman
OUTSOURCED SERVICES SCRUTINY PANEL 7 SEATS 3 Liberal Democrat: 3 Labour: 1 Conservative	Keith Crout Shirena Counter Rabi Martins	Jagtar Singh Dhindsa Anne Joynes Seamus Williams	Sean Silver
7 SEATS 3 Liberal Democrat: 3 Labour: 1 Conservative	Mark Watkin Darren Walford Stephen Bolton	Nasreen Shah Mo Mills Mike Haley	Linda Topping
HIGHWAYS FORUM  6 SEATS 3 Liberal Democrat: 2 Labour: 1 Conservative	lain Sharpe Kareen Hastrick Mark Hofman	Sohail Bashir Seamus Williams	Binita Mehta

Committee	Lib Dem	Labour	Con
POLITICALLY BALANCED COMMITTEES  AUDIT  5 SEATS 2 Liberal Democrat: 2 Labour: 1 Conservative	lan Brown Tim Williams	Asif Khan Bilqees Mauthoor	Sean Silver
CHIEF OFFICER PAY PANEL  5 SEATS 2 Liberal Democrat: 2 Labour: 1 Conservative	Derek Scudder George Derbyshire	Nasreen Shah Asif Khan	Tony Rogers
APPOINTMENTS COMMITTEE  5 SEATS 2 Liberal Democrat: 2 Labour: 1 Conservative	Derek Scudder TBC	Jagtar Singh Dhindsa Favour Ewudo	Linda Topping
TOTAL ALLOCATION OF SEATS PER GROUP	38	28	11

Committee	Lib Dem	Labour	Con
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OTHER COMMITTEES AND ADVISORY GROUPS			
STANDARDS COMMITTEE  5 SEATS (3 Lib Dem + 2 opposition)	Mark Hofman Derek Scudder Keith Crout	Jagtar Singh Dhindsa	Linda Topping
MAJOR PROJECTS BOARD 7 SEATS (at least one from each Group) OVERSUBSCRIBED BY 1	lain Sharpe Mark Hofman Peter Taylor Rabi Martins	Nigel Bell Favour Ewudo Bilqees Mauthoor	Binita Mehta
CONSTITUTION WORKING PARTY 7 SEATS (at least one from each Group)	Kareen Hastrick lain Sharpe Peter Taylor	Jackie Connal Anne Joynes Seamus Williams	Tony Rogers
PLANNING POLICY ADVISORY GROUP  9 SEATS (at least one from each Group one of whom must be the Planning Portfolio Holder)	Tim Williams Stephen Johnson George Derbyshire Iain Sharpe Rabi Martins	Jackie Connal Mike Haley Bilqees Mauthoor	Mark Whitman

NOMINATIONS 2015/10					
Committee	Lib Dem	Labour	Con		
MEMBER DEVELOPMENT GROUP  10 SEATS (at least one from each Group)  3 VACANCIES	Kareen Hastrick Karen Collett Anne Rindl	Jackie Connal Bilqees Mauthoor Seamus Williams	Sean Silver		
HOUSING POLICY ADVISORY GROUP  9 SEATS (at least one from each Group including the Portfolio Holder)	Stephen Johnson lain Sharpe George Derbyshire Karen Collett Darren Walford	Nasreen Shah Bilqees Mauthoor Favour Ewudo	Tony Rogers		
COMMUNITY SAFETY PARTNERSHIP 7 SEATS  Membership agreed by Overview & Scrutiny at first meeting					
BOUNDARY REVIEW WORKING GROUP 6 SEATS	lain Sharpe Stephen Johnson Derek Scudder	Nigel Bell Asif Khan	Binita Mehta		

#### **CHAIRS & VICE CHAIRS - NOMINATIONS 2015/16**

COMMITTEE	CHAIR	VICE-CHAIR
Licensing	Jan Brown	Keith Crout
Development Control	Rabi Martins	George Derbyshire
Council Functions	Mark Watkin	Darren Walford
Overview & Scrutiny Committee	Karen Collett	Opposition member – to be appointed at Council
Budget Panel	Opposition member – to be appointed at Council.	Opposition member – to be appointed at Council
Outsourced Services Scrutiny Panel	Keith Crout	Shirena Counter
Community Safety Partnership Panel	Appointed at first meeting	Appointed at first meeting
Appointments Committee	Derek Scudder	Peter Taylor
Audit Committee	lan Brown	Tim Williams
Highways Forum	lain Sharpe	
Standards Committee	Keith Crout	
Chief Officer Pay Panel	George Derbyshire	Derek Scudder
Major Projects Board	lain Sharpe	Peter Taylor
Constitution Working Party	Kareen Hastrick	lain Sharpe

### Appendix B

#### **CHAIRS & VICE CHAIRS - NOMINATIONS 2015/16**

COMMITTEE	CHAIR	VICE-CHAIR
Member Development Group	Kareen Hastrick	Karen Collett
Planning Policy Advisory Group	lain Sharpe	Stephen Johnson
Housing Policy Advisory Group	Stephen Johnson	George Derbyshire

### Agenda Item 17

#### PART A

Report to: Annual Council

Date of Meeting: 20 May 2015

**Report of:** Democratic Services Manager

**Title**: Appointment of Representatives of the Council on Outside

Bodies 2015/16

#### 1. SUMMARY

1.1 In accordance with Council Procedural Rule 1.2 nominations have been sought from the political groups to appoint to those committees and outside bodies for the forthcoming Municipal Year except where appointment to those bodies has been delegated by the Council or is exercisable only by the Mayor.

- 1.2 These appointments do not have to be made in accordance with political balance, and the role of Members nominated is to represent the Council as a whole.
- 1.3 A list of outside bodies to whom the Council appoints with nominations received so far for 2015/16 is attached as <u>Appendix 1.</u>
- 1.4 Groups were also asked to submit nominations to those bodies which relate to executive functions and to which the Mayor appoints. A list of the appointments for 2015/16 will be circulated in time for the meeting.

#### 2.0 RECOMMENDATIONS

- 2.1 That Council appoints representatives to those outside bodies listed in Appendix 1.
- 2.2 That Council notes the appointments made by the Mayor.

#### Contact Officer:

For further information on this report please contact Caroline Harris, Democratic Services Manager, telephone extension 8372 email caroline.harris@watford.gov.uk

#### **Background Papers:**

Email from the Democratic Services Manager to Group Secretaries 8 May 2015 Completed nomination forms returned via Group Secretaries.

<u>Appendices</u> - Appendix 1 Schedule of Council Appointments

Appendix 2 Mayoral appointments

#### WATFORD BOROUGH COUNCIL

## Council Appointments of Representatives to Outside Organisations 2015/16

Organisation	Total number of reps	Period of Service	Nominations 2015/16
East of England Local Government Association*	1		Dorothy Thornhill
Hertfordshire County Council Health Scrutiny Committee**	1	1 year	Kareen Hastrick
Herts Leaders' Group*	1	1 year	Dorothy Thornhill
Local Government Association – General Assembly	1	1 year	Dorothy Thornhill
Local Government Association – Eastern Region Local Government Conference	1	1 year	Dorothy Thornhill
West Herts Crematorium Scrutiny Committee ***	1	3 years to 5/17	Karen Collett

<sup>\*</sup> The appointed Member should be the Council Leader or Elected Mayor.

<sup>\*\*</sup> The appointed Member must not be on the Executive and must be a member of one of the Council's Scrutiny Committees.

<sup>\*\*\*</sup> The appointed Member to the West Herts Crematorium Scrutiny Committee must not be an Executive Member of the Council.

#### WATFORD BOROUGH COUNCIL

## Appointments by the Mayor of Representatives to Outside Organisations 2015/16

Organisation	Total number of reps	Period of Service	Nominations 2015/16
Ashfield School Foundation	1	4 years	Shirena Counter
Bedford, Morison and Cordery Almshouse Charity	1	3 years to 5/17	Derek Scudder
Green Deal Together	1	3 years to 5/16	Derek Scudder
Groundwork Hertfordshire	1	1 year	Anne Rindl
Hertfordshire Building Preservation Trust	1	1 year	Mark Watkin
Hertfordshire Police and Crime Panel*	1	Not specified	Rabi Martins
	Substitute		Mike Haley
Hertfordshire Sustainability Forum**	1	1 year	Derek Scudder
	1 Deputy	1 year	Anne Rindl
Hertfordshire Waste Management Group	1	1 year	Derek Scudder
Local Government Information Unit	1	1 year	Dorothy Thornhill

Organisation	Total number of reps	Period of Service	Nominations 2015/16
United Sustainable Energy Agency	1	1 year	Derek Scudder
The Palace Theatre Ltd – Directors	2	4 years to 5/17 4 years to 5/17	Cllr Derbyshire Alex Bottom
PATROL Adjudication Joint Committee	1	1 year	Iain Sharpe
Watford Borough Council and West Herts Golf Course Consultative Committee	4	1 year	Derek Scudder, Darren Walford, Peter Taylor, Kareen Hastrick
Watford Citizen's Advice Bureau	2	1 year	George Derbyshire Bilqees Mauthoor
Wellspring Church (Watford)	3 (one to be an officer)	1 year	Stephen Bolton Favour Ewudo
Watford Community Housing Trust	1	1 year	Peter Jeffree
West Herts Crematorium Joint Committee***	1	3 years to 5/17	Ian Brown

<sup>\*</sup>According to the Police and Crime Panel's agreement the representative must be the Elected Mayor.

<sup>\*\*</sup> Hertfordshire Sustainability Forum replaced Hertfordshire Environment Forum during 2011/12. The terms of reference require one appointment from each District Council. A nominated Deputy can be appointed should the appointed Councillor not be available for a meeting.

<sup>\*\*\*</sup> In accordance with the agreement, the appointment to the West Herts Crematorium Joint Committee shall be from among the members of the Council's Executive. The appointed Member's membership of the Joint Committee shall end if they cease to be a member of the Council's Executive.